Zoom settings for version 5.4.8 and 5.4.9

1. In the lower left corner of the screen there is a microphone icon. Click on the upward arrow to the right of the microphone icon. Click "Audio Settings".

2. Uncheck the box for "automatically adjust microphone volume".

3. Set "Suppress persistent background noise" to low.

4. Click the word "Advanced" at the bottom of this page of settings.

5. Echo Cancellation should be set on AUTO

6. Check the box that says, "Show in-meeting option to "Enable Original Sound" from microphone".

7. Check the box for "High fidelity music mode".

8. The other boxes can remain unchecked.

When you return to the meeting, the option in the upper left should say, "Turn Off Original Sound." (that means that you ARE currently on "Original Sound". If it says, "Turn On Original Sound", then click on it once to switch to "Turn Off Original Sound".

Zoom settings for versions 5.4.7 and earlier

8. In the lower left corner of the screen there is a microphone icon. Click on the upward arrow to the right of the microphone icon. Click "Audio Settings".

2. Uncheck the box for "automatically adjust microphone volume".

3. At the bottom, click the word "Advanced".

4. Disable "suppress persistent background noise."

5. Disable "suppress intermittent background noise."

6. Check the box for "show in-meeting option to 'Enable Original Sound' from microphone."

When you return to the meeting, the option in the upper left should say, "Turn Off Original Sound." (that means that you ARE currently on "Original Sound". If it says, "Turn On Original Sound", then click on it once to switch to "Turn Off Original Sound".